

Syllabus- Power BI Training (Basic, Intermediate and Advanced Level)

#### **Power BI Introduction**

- 1. What is Power BI
- 2. How to get Power BI
- 3. The Parts of Power BI
- 4. What will you learn in this course
- 5. When we should use Power BI
- 6. Core Blocks of Power BI
- 7. Power BI Desktop vs Pro Version

#### **Power BI Menus and Options**

- 1. Menus and Options
- 2. Power BI components

#### **Data connection**

- 1. Types of Data connection
- 2. How to Connect to Data Sources
- 3. Change data source

- 4. How to Import Data (Excel Report)
- 5. How to Import Data (Excel Table)
- 6. How to Import Data (Multiple Excel Table)
- 7. How to Import Data (Multiple Table and Sheets
- 8. How to Import Data (Multiple Excel Reports)
- 9. How to Import Data (Multiple Excel Reports Multiple Sheets)
- 10. Creating Tables in Power BI
- 11. How to Insert TextBox and Image

#### **Data Cleansing**

- 1. Data Transformation and Cleansing Intro
- 2. Data Transformation and Cleansing Home
- 3. Data Transformation and Cleansing Transform
- 4. Data Transformation and Cleansing Column
- 5. Data Transformation and Cleansing View
- 6. Data Transformation and Append Queries
- 7. Data Transformation and Merge Queries

### **Relationship**

- 1. Relationship Basic
- 2. How to create Relationship and Why
- 3. Many to One Relationship
- 4. One to One Relationship
- 5. One to Many Relationship
- 6. Many to Many Relationship

## **Dashboard 1 - Sales Summary (Visuals, Slicer and Others)**

- 1. Chart and Visualisation Basic
- 2. Data Import and Basic Check and Card Creation
- 3. Table and Matrix
- 4. Line Chart
- 5. Stacked Column Chart
- 6. Donut Chart
- 7. 100% Stacked Column and Bar Chart
- 8. Commentaries Box
- 9. Slicer
- 10. Publish Dashboard and how to do Analysis

#### Dashboard 2 - Budget vs Actual Analysis (Visuals, Slicer etc.)

- 1. Dashboard 2 Intro
- 2. Actual vs Budget Data Load
- 3. Title and Multi Card
- 4. Matrix
- 5. Monthly Trend Actual vs Budget
- 6. Waterfall Chart
- 7. Pie Chart
- 8. Gauge Chart
- 9. Map Chart
- 10. Analysis and Keynote
- 11. Time Slicer
- 12. Publish Dashboard
- 13. Create Bookmark and Add Button

- 14. Visual, Page, all Page Filter
- 15. Tooltips
- 16. Drill Through
- 17. Selection Panel
- 18. Funnel, Area, Ribbon Chart
- 19. Dynamic Commentaries
- 20. Visuals and Others Summary
- 21. Relationship Model Challenges
- 22. Quick Measures

#### <u>DAX</u>

- 1. DAX Introduction
- 2. Basic DAX
- 3. CALCULATE SUMIF
- 4. CALCULATE SUMIFS
- 5. LOOKUPVALUE
- 6. CALENDAR, FORMAT, LEFT, MONTH, YEAR, DAY
- 7. DATEDIF, EDATE, NOW, QUARTER
- 8. FILTER, FILTERS, DISTINCT, ALLEXPECT
- 9. CONTAINS, ISBLANK, ISTEXT, ISNONTEXT, ISNUMBER
- 10. IF, Nested IF OR, AND
- **11. SUMX**

# **Publish and Sharing**

- 1. Publish Report
- 2. Pinning Visuals

3. Export Data and Visuals - Excel, PPT and PDF Format
4. Create Mobile View
5. App Workspace
6. Quick Dashboard in 30min
7. Conclusion